

[Learning Resources]

Athens Databases

The University provides access to many online databases containing journal articles (some full-text) and other information in a wide range of subject areas. Many electronic databases available to student and staff members use ATHENS usernames and passwords for authentication. Athens is UK's national authentication system for granting access to online electronic information services purchased by the university. An Athens username and password allows individuals to access a range of databases to find and locate information both on and off campus.

LOGGING ONTO ATHENS

Your Athens username and password will enable you to access the full text databases or journal articles that the library subscribe to; wherever you are - on or off-campus; in the UK and abroad.

1. Enter your User ID and Password: these are the same as for the computer network. But please note that the initial password will not work off campus so if you have not yet changed or cannot change your password on campus then please apply to a helpdesk for your password.
2. There are two ways to use Athens: you will usually be asked to login when accessing a specific article. Alternatively you can login once to all the resources authenticated by Athens at: <http://www.ir.mdx.ac.uk/lib/athens>

Once you are logged in, a list of the databases subscribed to by the University will be displayed, along with links to click to use them. To enable Athens to recognise you as being from Middlesex University in the future, a cookie must be saved on your computer. Follow the instructions from the login page to set the institutional cookie or contact the IT Office for assistance or troubleshooting.

MISIS (Middlesex Integrated Student Information System)

MISIS is a database containing your personal details and academic records.

You can access this confidential information at <http://misis.mdx.ac.uk>. You should use MISIS to:

- Enrol or check-in to your programme.
- Check and amend your personal details including your address, telephone numbers, e-mail and other personal data.
- Look at your academic record, including your programme, future modules registrations, results and academic standing.
- Look up details of any Financial Holds on your account – if so, you need to contact the Finance Office to resolve any issues.

It is your responsibility as a student to log-in to MISIS **at least once every month** and verify that all information is correct and up-to-date. If you are in debt to the University, this will result in a hold being applied to your MISIS account. You will not be able to log-in until you have cleared any pending dues with the University.

Note: Students in Dubai are not able to check their financial standing via MISIS. However you can easily enquire about your status through the Finance Office in person (Room 001) or via telephone (04 367 8136/ 04 367 8127/ 04 367 1683) or email (M.Cecilia@mdx.ac / V.Hegde@mdx.ac / S.Akbar@mdx.ac).

LOGGING ONTO MISIS

1. From the 24-7 Student Portal website click on the 'MISIS' link or alternatively type <http://misis.mdx.ac.uk>
2. Enter your Username. This is your Student Number and can be found on your student card.
3. Enter your PIN. If you are logging on for the first time, your default password will be your date of birth (DDMMYY).
4. You will need to change your password the first time you login, and create a six-digit number.

For further information and assistance go to: <http://www.24-7.mdx.ac.uk/misis/>

MISIS ISSUE RESOLUTION FORM

If you are having problems accessing MISIS, and the problem is NOT password-related, fill out the 'MISIS Resolution' form at the Student Office.

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If you have forgotten your password, you may re-set it in the following ways:

- Send an SMS to +44 762 480 4635 with the following information:

Help MISIS password Studentname StudentID

(Replace 'Studentname' with your full name and 'StudentID' with your MISIS number.)

- Visit <http://webhelpdesk.mdx.ac.uk/> and create a student account. Open a new case and request for a password reset.

For further assistance, contact the Student Office.

OASISPLUS

A variety of learning materials is available in class and also through on-line facilities. OASISPlus is Middlesex University's chosen on-line learning environment. It relies on WebCT software to provide a combination of web-based tools that allow students to take control of their learning, manage their studies and participate in on-line communities. OASISPlus is a vital resource that supports our students' learning experience and you should expect to access this online facility on a regular basis during the week.

LOGGING ONTO OASISPLUS

You can access OASISPlus from the University or from any computer from the University or from home by following the links from the 24-7 Student Portal website or by typing the following address into your Internet browser: <http://oasisplus.mdx.ac.uk/>

To access OASISPlus take the following steps:

1. From the 24-7 Student Portal website click on the 'OASISPlus' link or alternatively type <http://oasisplus.mdx.ac.uk/>
2. Click on the 'MIDDLESEX UNIVERSITY' link to take you to the login page.
3. Enter your Username. Your OASISPlus user ID is your student number and can be found on your student card. If you are logging on for the first time your default password is your date of birth (DDMMYY).

Depending on the format of your student number your login details should look like one of the following examples:

- a. If you have an old style student number (1234567) and you were born on the 1st of February 1984 your details would look like this:

WebCT ID: 1234567

Password: 010284

- b. If you have a new style student number (M00012345) and you were born on the 1st of February 1984 your details would look like this

WebCT ID: M00012345

Password: 010284

4. For the most up to date information about OASISPlus passwords please go to: http://www.lr.mdx.ac.uk/helpsheets/getting_started/Howtologin.pdf
5. You should now be able to see the list of modules for which you are registered although only those with content will be listed here. Click on the module name to access the materials, discussions, assignments and other activities within the module.

NOTE: OASISPlus is case sensitive. The 'M' in your user ID should be typed in capitals. Please also be careful with the figures 1 or 0 - it is easy to mistype these as l or O. Also, your date of birth should be shown in the UK format (DDMMYY) rather than the US format.

You will be prompted to change your password the first time you log on.

You may change your password to anything you choose, but it must be a minimum of six characters. You may choose numbers or letters but remember that OASISPlus is case-sensitive.

We strongly recommend that you set up a secret question when prompted. If you forget your password this will allow OASISPlus to verify your identity and send a new temporary password to your University email account.

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Make sure you set your secret question and answer to something personal and memorable. For example, if your question is “Food I’ve always liked” and your secret answer is “milk chocolate”, entering only “chocolate” as your answer to confirm your identity will not be accepted. Your secret answer is case sensitive. Please give only your university email account to be reminded of your password: other accounts will not be accepted.

Please make sure that you check your University email account regularly to delete any unwanted emails, which will overfill your inbox, and may prevent you from receiving your new OASISPlus password.

Further details on OASISPlus, including a detailed ‘**Frequently Asked Questions**’ guide is provided online at www.24-7.mdx.ac.uk/oasisplus.

Websites

The Middlesex University Dubai Campus website is www.mdx.ac. Current students are advised to regularly check the Student Portal on the website at www.mdx.ac/StudentPortal.asp for latest information on academic matters (including key dates), campus announcements and details of a variety of student events. Your contributions will be valuable to make this a lively interactive site – to make suggestions or provide feedback please contact the Quality Manager.

The Middlesex University London’s website is www.mdx.ac.uk.

The 24-7 Online Student Portal is www.24-7.mdx.ac.uk.